

Program and Output Monitoring Data Entry Instructions

Please use these instructions to guide data entry for the program output and monitoring portions of the process evaluation.

Youth Google Expedition and Chromebook Use –

- a. The total number of times that devices are used by youth in the CS Pathways project, duplicate counts included. For example, if a youth participates in 6 sessions of a program, and uses a device each time, you would count that youth as having used the device 6 times. The goal of this metric is to assess how much the devices are being used.
 - b. The total number of times the devices are used by youth in ANY 4-H program, whether or not CS-related. This includes 4-H activities as well as 4-H support, such as completing a registration process online.
 - c. Counts for a & b are combined into one number that is reported
2. **Youth Program Participation** – The total number of youth who participated in 6 or more hours of program delivery. If youth participate in an additional 6 hours of programming, and the program is different, count that youth twice, otherwise, try not to have duplicate counts.
 3. **Youth Brief Participation** – The total number of youth reached with less than 6 hours of programming.
 4. **Teen Leaders** – The total number of teens engaged as leaders in the project.
 5. **6 + Hour Program Participation and Teen Demographics**
 - a. The total number of boys and girls in each group
 - b. The total number of participants and teens by race
 - c. The total number of participants and teens who are Hispanic or Latino Ethnicity
 6. **Volunteers** – The total number of volunteers engaged in the CS Pathways program.
 7. **Delivery Method 6+ Hours of Programming-** Number of youth participants in each type of program delivery
 8. **Delivery Method Less than 6 Hours of Programming-** Number of youth participants in each type of program delivery
 9. **Number of Programs by Location** – The number of programs held in each of the in each of the following geographic settings
 - a. Rural Town/Area (<10,000)
 - b. Small Town (10,000 – 50,000)
 - c. Small City (50,001-100,000)
 - d. Urban (>100,000)
 10. **Number of Youth Participants (6+ hours) by Location** – The number of youth participants in each of the in each of the following geographic settings (needs to match counts reported in #2)
 - a. Rural Town/Area (<10,000)
 - b. Small Town (10,000 – 50,000)
 - c. Small City (50,001-100,000)
 - d. Urban (>100,000)

Note: Report ONLY additional numbers for each reporting period – not cumulative.

Due: Friday, September 29, 2017
Friday, December 29, 2017
Friday, March 30, 2018
Friday, June 29, 2018

Friday, September 28, 2018 (Final Report)

Enter Data Quarterly at: <https://www.surveymonkey.com/r/TCC6GSW>